Computer skills skills books



Filesize: 9.12 MB

Reviews

This book is great. I could possibly comprehended everything using this published e book. I am easily could possibly get a enjoyment of reading a published pdf. (Deanna Rath I)

COMPUTER SKILLS SKILLS BOOKS



paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Pages Number: 180 Publisher: Fujian Science and Technology Pub. Date :2009-06-01 version 1. Contents: Chapter the use of a commonly used tools. WinRAR using (a) WinRAR basics (b) WinRAR to use two. Ghost The use of (a) Ghost basics (B) Ghost of the use of the second chapter the operation of a computer. the computer's basic operations (a) the computer is turned on and off (B) mouse. keyboard. the basic operation of two. Windows XP basic concept (a) understanding of Windows XP Desktop (b) recognize three windows. Windows basic operation (a) the basic operation of the desktop (b) the basic operation of the taskbar (c) the basic operation of four windows. Windows file management basic skills (a) of files and folders (b) Create a folder (c) the operation of a file or folder (d) Recycle Bin to use (e) Open Explorer (f) the operation of five disks. printer configuration and print documents (a) of the printer Installation (b) file print six. application software installation and uninstallation (a) application software installation (b) Chapter III of the application software uninstall a computer word processing. Word Basic operations (a) Word of the start (b) New and Open the Word document (c) text input (D) Word document operation (e) Word's out of two. the layout simple layout (a) the character set form (b) paragraph settings (three) pages with the header and footer (D) Bullets and Numbering (e) set up three pages. simple graphics processing (a) insert clip art and image files (b) editing pictures (c) insert a text box (D) WordArt (e) AutoShapes (six) or crop graphics to adjust the size (g) combinations of graphical objects (h) the modification...

Read Computer skills skills books Online
Download PDF Computer skills skills books

Other Books



The TW treatment of hepatitis B road of hope(Chinese Edition)

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Paperback. Pub Date :2012-10-28 Pages: 119 Publisher: People's Medical racket Reading: All books are...

Save PDF »



Access2003 Chinese version of the basic tutorial (secondary vocational schools teaching computer series)

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Pages Number: 192 Publisher: People's Post Pub. Date :2011-10-01 version 1. Access 2003 Tutorial...

Save PDF »



Ip Man Wing Chun Basics (the movie Ip Man director Sin Kwok. Ip Man master(Chinese Edition)

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Paperback. Pub Date: Unknown Pages: 129 in Publisher: China Industrial and Commercial Joint Press...

Save PDF »



The new era Chihpen woman required reading books: Chihpen woman Liu Jieli financial surgery(Chinese Edition)

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Paperback. Pub Date :2012-05-01 Pages: 247 Publisher: Jilin Publishing Group title: new era Chihpen...

Save PDF »



Eighth grade - reading The Three Musketeers - 15 minutes to read the original ladder-planned

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment.Pages Number: 124 Publisher: China Electric Power Press Pub. Date :2010-8-1. Contents: The first...

Save PDF »